

Minutes of Hampton Roads AFCEA Chapter Executive Board

Tuesday, August 21, 2007

The Executive Board of the Hampton Roads Chapter of AFCEA was called to order at 11:55 AM by Mark Sinclair on Tuesday, August 21, 2007. The following members were in attendance:

President	Mark Sinclair
Vice President:	Glenda Bluhm
VP Plans & Programs	Tim Harshutz, Teresa Duval
Secretary:	Rachel Blair
Treasurer:	Vince Shahayda
Programs:	Tim Harschutz
Membership	Al Broderick
Newsletter:	Kathy O'Neill, Mary Yager
Golf Committee:	Palmer Sims
Awards:	Dasha Little
Scholarship/Education Programs:	John Oakes
Small Business	James Lee

Other Attendees: Steve Kelley

COMMITTEE REPORTS:

Opening Comments: Mark expressed his thanks to all the Board Members for their hard work in the past year which has made the Hampton Roads Chapter the success it is. He welcomed all the new faces who have been elected to office for the upcoming year and wished the BOD a successful year.

Vice President: None

Secretary: (Blair)

- Mark asked for a motion to approve the July minutes, as amended and a motion was made, seconded, and passed.

Treasurer: (Shahayda)

Vince reported:

- The \$8.44 check charge to the Scholarship fund was explained.
- Motion was asked for to approve the August Treasurer's Report and a motion was made, seconded, and passed.
- See the attached August Treasurer's Report for details.

Publicity: (Ludington)

Whit reported: Absent

Military Affairs: (Bransom)

Wendy reported: Absent

Membership: (Broderick)

Al reported:

- Al will be on vacation for the September 11 meeting. Dasha volunteered to represent the Membership Committee at the meeting.
- NGIT has disbanded. We need to contact personnel who left and joined other companies if possible to maintain their AFCEA membership.
- See the attached August Membership Memorandum for details

Programs: (Duvall)

Teresa reported:

- August speaker was Mr. William Paggi (SPAWAR – Charleston).
- September speaker is confirmed as RADM Ned Deets (NETWARCOM). LTG John A. Dubia, USA (retired) (Executive Vice President, AFCEA International) will be present to install the new officers. To remember 9-11, we will ask the Holiday Inn to set a single place setting at a separate table with black linens. VADM Herb Brown (Past President, AFCEA International) will be invited. It is requested that we get maximum publicity for this luncheon.
- October speaker is confirmed as CAPT Robert Nutting (USCG Atlantic Area).
- November speaker is confirmed as Mr. Mark Honecker (FFC).
- Considering a scholastic panel for December with representatives from NPS, NWC, DAU, UVA, ODU, and JFSC.
- Congresswoman Thelma Drake (2nd District) is considered for January.
- Dave Wennergren (DoD Deputy CIO) is considered for February.
- Other speakers under consideration are: Major General Koen Gijsbers, Netherlands Army, MGEN Caspers (J6 Acting), COL Vincent C. Valdespino (JFCOM J6), RADM Betsy Hight (DISA), and Mr. Rob Carey (Navy CIO). If anyone has others, please let Thom Crabtree or Tim Harschutz know. We need to maintain a balance of speakers from activities other than Navy next year.
- Teresa is in the process of doing turnover with Thom Crabtree.

Scholarships: (Oakes)

John reported:

- This is a transition month for scholarships. The final scholarship for this year was paid put at the August AFCEA luncheon. We will now concentrate on next year.
- The Science Teaching tools form was updated and being distributed via John's Network.
- At the September 2007 meeting, John will present a check for \$2,500 to LTG Dubia for the AFCEA International Education Foundation.

Awards: (Little)

Dasha reported:

- Presented to IP awards at the August luncheon. This catches us up for the summer months.
- Need additional nominees for Military IPs, Civilian IP, and AFCEAN of the Month awards.

Golf Tournament: (Sims)

Dave reported:

- For the Annual AFCEA Hampton Roads Golf Tournament, we have more sponsors this year, the course is full, but we need volunteers for helping at the tournament and give-a-ways for goodie bags. The goodie bag items need to be received by September 4th. We have received over \$27,000 in sponsorships.

Young AFCEAN: (Herrell)

Absent

Newsletter: (O'Neill)

Kathy reported:

- The September luncheon announcement will go out this week.
- Kathy will send out an email requesting volunteers and goodie bag donations for the Golf Tournament.

Small Business: (Lee)

James reported:

- James is researching the finder's fee our Chapter should receive from AFCEA International for recruiting new corporate memberships. He has to send an email with all the specific company names. We get part of their fee from the 1st and 2nd years of membership.

OLD BUSINESS:

- Copies of the revised By-Laws were distributed. Motion was asked for to approve the By-Laws; a motion was made, seconded, and passed. The By-Laws were accepted, signed and will be posted to the Website.
- Mark asked the programs committee to research and make a recommendation concerning previous discussions regarding following the Tidewater Chapter example of having corporate sponsorship of tables at the monthly luncheons. He asked they recommend what the cost would be, the number of seats, the guidelines, and their recommendation to the BOD.
- Web Update - A copy of the draft RFP for website upgrade and maintenance was distributed to the BOD. Please review and get recommendations/changes/alternatives back to Steve Kelly by email before the next BOD meeting.
- Strategic Plan – The updated version will be sent out to all BOD members for final review. Please email any changes before the next meeting.

NEW BUSINESS: None

Closing Comments: Mark closed with a final comment, “Thank you for your support of Chapter, Scholarship, Science Teaching, Information TechNet, and service over the last year that has made out chapter a success.”

The meeting adjourned at 1:000 PM.

The next AFCEA Hampton Roads Chapter Board of Directors meeting is scheduled for Tuesday, September 18, 2007 at 11:30 at the Town Point Club.