

**Minutes of Hampton Roads AFCEA Chapter  
Executive Board**

Tuesday, May 15, 2007

The Executive Board of the Hampton Roads Chapter of AFCEA was called to order at 11:30 AM by Mark Sinclair on Tuesday, May 15, 2007. The following members were in attendance:

President:	Mark Sinclair
Vice President:	Glenda Bluhm
VP Plans & Programs:	Tim Harschutz
Secretary:	Rachel Blair
Treasurer:	Vince Shahayda (Not in Attendance)
Young AFCEAN:	Russ Harrell (Not in Attendance)
Publicity:	Whit Ludington
Newsletter:	Kathy O'Neill
Scholarship/Education Programs:	John Oakes
Small Business:	James Lee
Membership:	Al Broderick
Golf Committee	Dave Johnson (Not in Attendance)

**COMMITTEE REPORTS:**

Secretary: (Blair)

- Mark asked for a motion to approve the May minutes with corrections, and a motion was made and seconded.

Treasurer: (Shahayda)

Vince reported:

- See attached report.

Military Affairs: (Bransom)

Wendy reported: Absent

Membership: (Broderick)

Alfred reported:

- See Attached Report
- Need to have volunteers for the booth at TechNet
- Small Business Participation should be increased
- Give Aways for booth will be provided by International
- John Oaks needs Corp member listing for the web page.
- John also needs permission from POC to post names on web page.

Programs: (Harschutz)

Tim reported:

- See attached report (for suggested speakers).
- July speaker is Tim Baker, TD, Joint Warfighter.
- Will stay at the Holiday Inn till the end of December (Doesn't Hold Flags)

- Issues with last minute reservations (People who have reservations should go first.
- Person that has the money should be there at 10:30 or 11:00
- Suggested pre-printed receipts
- June luncheon notice needs to be sent out.
- July Speaker Tim Baker, Technical Director/Business Manager JFCOM Suffolk

Scholarships: (Oakes)

John reported:

- See attached report.
- John asked for volunteers to present awards for JROTC. Kathy O'Neill, Al Broderick and Glenda Bluhm volunteered.
- Lot of discussion on how the five scholarship awardees were determined.
- Notification for next year not sent out as of yet
- Most applications come from Virginia Beach
- Out Reach problems with getting applications

Awards: (Little)

Dasha reported: Absent

- No Report

Golf Tournament: (Johnson)

Dave reported: Absent

- See attached report

Young AFCEAN: (Herrell)

Russ reported: Absent

- No Report

Publicity: (Ludington)

Whit reported:

- No report.

Newsletter: (O'Neill)

Kathy reported:

- Kathy requested getting reports to her in a timely manner.

Small Business: (Lee)

James reported:

- Finders Fee being researched for new small business members.
- 50% should come to AFCEA HR
- Policy statement will be requested from International on Finders Fee.

OLD BUSINESS:

- Mark asked about the business cards. Board members will be responsible for printing their own cards.
- Glenda mentioned she will be putting together the strategic plan minutes together. (Sent out via email for input from committee).

NEW BUSINESS:

- Mark reported that he has not gotten the election committee assigned as of yet.
- Will try again.
- John reported that the Scholarship Awards to be presented at TechNet
- AFCEA HR Chapter Table at the Luncheon Awards to sit at the table.

The meeting adjourned at 12:50 PM.

The next AFCEA Hampton Roads Chapter Board of Directors meeting is scheduled for Tuesday, June 26, 2007 at 11:30 at the Town Point Club.