

Minutes of Hampton Roads AFCEA Chapter Executive Board

Tuesday, February 20, 2007

The Executive Board of the Hampton Roads Chapter of AFCEA was called to order at 12:16 PM by Mark Sinclair on Tuesday, February 20, 2007. The following members were in attendance:

President:	Mark Sinclair
VP Plans & Programs:	Tim Harschutz
Secretary:	Rachel Blair
Golf Committee:	Dave Johnson
Young AFCEA:	Russell Herrell
Awards:	Dasha Little
Scholarship/Education Programs:	John Oakes

Other Attendees:

COMMITTEE REPORTS:

Secretary: (Blair)

- Mark asked for a motion to approve the January minutes, and a motion was made and seconded.

Treasurer: (Shahayda)

Vince reported: Absent

- Tim asked what is a 'direct deposit', as listed in the Treasurer's Report for February 2007. A direct deposit is when Vince deposits directly to the bank account luncheon monies.
- Mark asked for the board to investigate interest bearing accounts to deposit Chapter's monies. Find out what would be most suitable for AFCEA's purposes.
- Tim and Vince have exchanged cashbox. Vince is keeping hold of cashbox. Vince will make the decision about what to do with \$250.
- See the attached Treasurer's February Report for details.
- Mark asked for a motion to accept the Treasurer's Report, and a motion was made and seconded.

Military Affairs: (Bransom)

Wendy reported: Absent

Membership: (Broderick)

Alfred reported: Absent

- Membership taking a loss. Have lost about 40 members. Goal had been to increase membership by 10%, but we actually went negative.
- As of 1-16-07 we had 418 members.
- Dasha recommended Alfred bringing a laptop and signing up members directly at luncheon.

- Dasha mentioned problems with when a member's membership drops they are off the system for a month, and then when the member renews the membership starts anew.

Programs: (Harschutz)

Tim reported:

- February speaker was RADM Jan Hamby, Director of Global Operations NETWARCOM.
- Terry Halverson is still tentative speaker for March.
- Mr. Don J. General is speaker for April. John asked for a bio and picture for web site.
- Capt. Lawrence Rat is tentatively speaker for May, but still need confirmation.
- In contact with Sewell's Point and Holiday Inn Executive Center, Greenwich Rd. Also looked at Chesapeake Conference Center, but their cost is way over what we have been charging members for the luncheon.

Scholarships: (Oakes)

John reported:

- Tidewater Regional Science Fair will be taking place on March 24th and have a full roster of judges. Some judges will be voting on behalf of the Chapter. Some will be voting for the Science Fair. We have had disappointing fund raising for this event.
- Norma Corrales to keep AFCEA Intl Ed Foundation abreast of our activities.
- Submission for AFCEA Intl. High School Science Fair is due. April 24th is deadline for nominations.
- Scholarship Program. Free submission for renewal of awardees. John commented he has sent email and has only received 3 responses. Would like it to be noted the lengths he has gone to contact previous recipients.
- NJROTC Leadership Awards. Ray Ruiz has really established this program.
- End of Year ceremony may be difficult to get someone from Chapter to attend due to distance and time of day.
- Has delivered \$1000 of the \$1600.
- Budgeted \$2500 for AFCEA Education Foundation.
- Monies for golf tournament earmarked for Scholarships.
- Monies for Transformation Technet deposited into AFCEA Chapter account.
- See the attached Scholarship's February Report for details.

Awards: (Little)

Dasha reported:

- 188 Awards to be given to members. 20+ years, 11 recipients; 15-19 years, 24 recipients; 10-14 years, 26 recipients; 5-9 years, 127.
- Mark mentioned the Award pins may have been misplaced.
- No recommendations for IP of the Month. 1 for Military, 1 for Contractor/Civilian.

- Mark mentioned that Dasha had paid for the IP's luncheons and he never wants that to happen again. Dave asked for a motion to pay Dasha for the luncheons she paid for IP's of Month at February's meeting, and a motion was made and seconded.
- Mark commented that we need to let the supervisor who is invited know beforehand that their luncheon is not paid for, but the price for the luncheon will be at the membership rate.
- John asked for a motion to provide complimentary luncheons to IP awardees both military and civilian, and a motion was made and seconded.
- Chapter AFCEAN of the Month. Dasha wants people who have made a contribution to the chapter. John recommended that we try people who are in the membership sphere, but not on the Board. Look outside of the Board for Chapter AFCEAN of the Month. Mark recommended looking for those who participate with Transformation Technet, as they could be a good resource for candidates.

Golf Tournament: (Johnson)

Dave reported:

- Steve Kelley has been soliciting golf courses for free green fees as prizes. Has had 6 responses so far.
- Palmer Sims is co-chair.
- Date to receive sponsorship monies has been moved to August 8th.
- First planning meeting following April meeting. Solicitation has been sent out.
- Oceania for Transformation Technet Golf Tournament. Cheaper than Redwing.
- \$26,000 for final golf number, though Vince is to finalize.
- See the attached Golf Committee's February Report for details.

Young AFCEAN: (Herrell)

Russ reported:

- Figure out those who meet the criteria of being under 35 years. Who do we know that fits that criterion?
- Russ mentioned other Eastern Seaboard chapters and how they solicit Young AFCEANs. Tampa spent a lot to increase their Young AFCEAN membership.
- Mark recommended speaking to the NROTC program at ODU, Hampton and NSU. Look for people who are already in math/science and getting ready to return to the military. Mark also mentioned that AFCEA Intl. makes a donation to the ODU, Hampton and NSU ROTC programs.
- Need to find ways to bring younger people from the contracting field into the membership.

Publicity: (Ludington)

Whit reported: Absent

Newsletter: (O'Neill)

Kathy reported: Absent

Small Business: (Lee)

James reported: Absent

OLD BUSINESS:

- John did not bring in new contract letter for Web site.

NEW BUSINESS:

- Dasha asked for nametags for membership. Mark commented that it has been difficult to work in the past, except for clip on nametags.
- Dennis Garcia is looking for volunteers for Transformation Warfare and asks that you contact him directly.
- Mark gave a caution for entire Board. Tidewater AFCEA Chapter meeting to take place on ship. No response received from Ray Miller or Frank Richardson.

The meeting adjourned at 1:28 PM.

The next AFCEA Hampton Roads Chapter Board of Directors meeting is scheduled for Tuesday, March 20, 2007 at 11:30 at the Town Point Club.